

**DRAFT - CONFIDENTIAL**

**Witney Burford and Carterton Locality Meeting  
18<sup>th</sup> October 2019, Mount House, Witney  
Draft Minutes**

<b>Note</b>	<b>Action</b>
<b>In Attendance</b>  Cllrs Handley and Field-Johnson Lucy Butler (CEDR), John Courouble (Notes), Paul Wilson, Jacqui Cox, Barbara Chillman, Elena Grant	
<b>1 Apologies for Absence</b>  Cllrs Bartington, Price, Fenton	
<b>2 Minutes of previous meeting</b>  Agreed  Matters arising other than where covered on agenda <ul style="list-style-type: none"><li>• Continuing issues around Wildlife Park access, accidents and congestion</li><li>• Parish pleased with 30mph speed limit changes</li><li>• John has written to police regarding PSPO and CCTV</li><li>• Discussions needed about mitigation work for housing in Eynsham and North Oxford and impact on A40</li><li>• Follow up bus partnership question</li></ul>	
<b>3 Election of Military Champion</b>  Cllr Handley had expressed interest in continuing in this role. Cllr Field-Johnson seconded this and is happy to deputise when needed <b>Cllr Handley elected</b> <b>John to check date of military covenant event [Done and circulated]</b>	John C
<b>4 a) Highways Area Operations Update</b>  Paul presented updated information on officers covering the area Supply contact details for relevant local officers  Discussion around how Councillors can follow up “stuck” pieces of work e.g. situation around Carterton underpass Information circulated around winter service  <b>Get Carterton on the Council’s market town map</b>	John C/Paul W

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<p>Salt bins in villages. Highways have asked for towns and parishes to request, council has written to them. We do not refill or check all 1300 by default.</p>	
<p><b>If letter not received Paul can resend. Nick to talk to Asthall clerk</b></p>	Nick/Paul W
<p>Discussion around resurfacing, minor patching, dragon, and marking up together with longer term micro asphalt programme – Launton Avenue to be included.</p>	Paul W
<p>Need for work around entrance to waterworks Shilton – ford has gone all over the road again, coming up the drain onto the road. Could be fixed with kerbstones and lift.</p>	Paul W
<p><b>PW to meet with Cllr Handley on site to discuss further</b></p>	Pete/PW
<p>White lines reported as done which have not in fact been done? Paul to continue to raise with safety/Traffic team – wildlife park to Lechlade would benefit from double white lines in areas where overtaking is causing accidents. Winter period not ideal for lining.</p>	Paul W
<p><b>Paul to check situation re Grafton</b></p>	Paul W
<p>John Rawlins – Paul to ask for tree cutting schedule particularly re Burford – Update – Work has started on epicormic growth this week; will address all roads in question whilst contractors are on site</p>	
<p><b>b) Infrastructure Planning Update</b></p>	
<p>Arising from previous minutes</p>	Jacqui C
<ul style="list-style-type: none"><li>- Wildlife Park, meet to discuss scheme and potential sources of funding. Moving payment from car entrance to pedestrian entrance after parking should help? Involve Cllrs Handley and Field-Johnson in meeting.</li><li>- Minster Lovell slip road from Carterton heading West. Awaiting feedback on draft report from WODC, which will clarify need for improvements. To add case based on planned housing developments and military expansion including freight. Relationship with military important here.</li></ul>	Jacqui C
<p><b>c) TAC minutes for information</b></p>	Laura / John C
<p>Received with thanks. To discuss achievements of WOCT and future plans.</p>	Paul W / Jacqui C

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To discuss what would be required for Carterton to establish a TAC.	
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